



NCAB Group is looking for an IS/IT Coordinator for our USA team

Become part of the leading PCB Supplier in the world. Bring your ability to support our users from New Hampshire to California, as they provide unmatched customer service for our customers where ever they are. We are open to you working in our Hampstead, New Hampshire or our Itasca, IL office.

What will your job be like?

- You will manage system set up at new sites, educating employees in business system usage.
- Provide support and training for our EDI Integrations and manage our IS/IT related projects in the USA.
- You will keep our computer equipment, hardware and software systems updated.
- In the first 90-120 days you will have a working knowledge of our systems, software, hardware, active directories in the USA. You will have traveled to all or our offices across the USA to ensure proper system functions.

This job might be for you if you have:

- Experience with CRM systems.
- EDI knowledge.
- Worked in a multinational company.
- Active directory and multi-site network experience.
- You have remote desktop experience.
- Excellent decision-making skills.
- US citizenship as we are an ITAR certified company.
- The unique ability to play nice with both machines and humans.
- The motivation to learn and constantly improve processes and tools.

What do we have?

We provide an awesome suite of benefits: health and dental insurance 70/30, life insurance, vision, EAP, STD, LTD, AD&D and a 401K program. Paid vacation, paid holidays, sick time and personal days. We will provide you with the most update tools in order for you to be successful. Who are we? Take a look <http://www.ncabgroup.com/career/>

How do you apply?

Submit your resume to JobUS@ncabgroup.com and tell us a little about you why you are the right person for the job.

NCAB Group USA is- **EOE/M/F/Vet/Disabled**